

**PLANNING AND ZONING BOARD  
REGULAR MEETING MINUTES  
July 28, 2015**

**CALL TO ORDER**

The regular meeting was called to order at 7:00 p.m. by Chairman Rick Ziegler, who led in the Pledge of Allegiance. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were members Rick Ziegler, Jason Prince, Janet Kortenhaus, Debi Culotta, Dodi Glas, and alternate member Tony Lembo. Alternate member Grace Sterrett was absent.

**APPROVAL OF MEETING AGENDA**

**MOTION AND VOTE:** Member Culotta moved to approve the Meeting Agenda. Vice Chair Prince seconded the motion, which passed unanimously.

**CONSENT AGENDA**

- a. Planning and Zoning Regular Minutes of June 23, 2015.

**MOTION AND VOTE:** Member Glas moved to approve the Consent Agenda. Member Kortenhaus seconded the motion, which passed unanimously.

**MISCELLANEOUS BUSINESS**

- a. **SPR 15-3, AAR 15-3**, Singer Island Partners LLC, Owner; Jennifer Morton & Lauren McClellan with J Morton as applicants; 224 Inlet Way; Lot 578. Applicant requests approval to construct 6 residential condominium units.

**ACTION:** The project is being continued to the P & Z Meeting on August 25, 2015 with suggested changes from P & Z Members.

- b. **V-15-1**, Singer Island Partners LLC, Owner; Jennifer Morton & Lauren McClellan with J Morton as applicants; 224 Inlet Way; Lot 578. Applicant requests approval for 1 variance for setbacks.

**ACTION:** The project is being continued to the P & Z Meeting on August 25, 2015.

- c. Discussion: Review code requirements for landscaping requirements for 2nd story additions on existing homes.

**ACTION:** Town Attorney to provide recommended language on screening requirements on new 2<sup>nd</sup> story additions.

d. Discussion: Sign code and regulation of temporary signs (Town Attorney).

**MOTION AND VOTE:** Member Glas moved to authorize the Town Attorney to review the sign code and provide recommendation for language changes.

**PUBLIC COMMENT**

Vice Mayor Koutzen asked when the Town Engineer will be coming back with recommendations on town-wide drainage suggestions. Member Glas said she will contact him.


**STAFF REPORTS**

Manny Palacios, Town Zoning Official, gave an update on current construction projects.

**ADJOURNMENT**

**MOTION AND VOTE:** Member Kortenhaus moved to adjourn the meeting. Member Glas seconded the motion and the meeting was adjourned at 8:41 pm.

Approved this 25<sup>th</sup> date of August, 2015.

  
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Rick Ziegler, Chairman

Attest:

  
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Evyonne Browning, Town Clerk

