

**TOWN OF PALM BEACH SHORES, FLORIDA**  
**P & Z MEETING MINUTES**  
**April 22, 2014**

**CALL TO ORDER**

The regular meeting was called to order at 7:23 p.m. by Chair Rick Ziegler who also led in the Pledge of Allegiance. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Evyonne Browning** called the roll and those present were Chair Rick Ziegler, Member Barbara Bennett, Member Debi Culotta, and Member Dodi Glas. Vice Chair Jason Price was not present and Alternate Janet Kortenhaus assumed a position at the dais. Also present were Town Attorney Abigail Forrester Jorandby, Town Zoning Official Manuel Palacios, and Town Clerk Evyonne Browning.

**APPROVAL OF MINUTES:**

- a. Planning and Zoning Regular Minutes of March 25, 2014.

**MOTION AND VOTE:** Alternate Member Janet Kortenhaus moved to approve March 25, 2014 meeting minutes. Member Barbara Bennett seconded the motion. The motion passed unanimously.

**AGENDA APPROVAL**

**MOTION AND VOTE:** Member Bennett moved to approve the meeting agenda, seconded by Member Culotta. The Motion carried unanimously.

**STAFF REPORTS:**

- a. Manny Palacios, Town Zoning Official, gave a report on current construction projects.

**MISCELLANEOUS BUSINESS:**

- a. **SPM 14-1**, Michael Reher, 308 Edwards Lane, proposes to modify the previously approved site plan in order to shift the proposed addition three (3) feet to the rear of property.

**MOTION AND VOTE:** Member Barbara Bennett moved to approve the modifications with the revisions as presented. Member Dodi Glas seconded the motion and asked for clarification on the number of feet it will be moved to the rear. The applicant confirmed it will be 3 feet. The motion passed unanimously.

- b. **SPR 14-3 and A/AR 14-3**, Robert Scialla of RJS Builders, Inc., on behalf of Christine & Paul Vining, 330 Linda Lane, proposes to demolish the existing single family residence in order to construct a new one-story single family residence.

**MOTION AND VOTE:** Member Dodi Glas moved to approve the item with consideration during the engineering review process that the Town Building Official shall review the site plan and suggest alternative ways to minimize stormwater run-off could be limited outside of the property. Member Barbara Bennett seconded the motion. The motion passed unanimously.

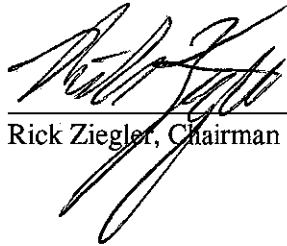
**PUBLIC COMMENT:**

There was none.

**ADJOURNMENT:**

**MOTION:** Member Barbara Bennett moved to adjourn the meeting at 8:25 pm. Member Dodi Glas seconded and the meeting was adjourned.

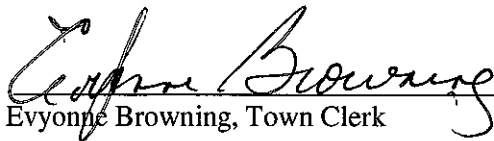
Approved this 27<sup>th</sup> day of May, 2014.



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Rick Ziegler, Chairman

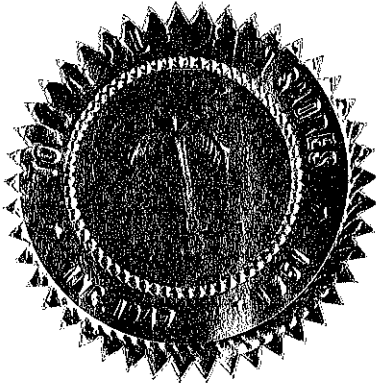
ATTEST:



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Evyonne Browning, Town Clerk

(Seal)



*Note: These are Summary Minutes. Those desiring a full dialogue of the meeting, CD's are available in the Town Clerk's office through the Open Records Act.*

**TOWN OF PALM BEACH SHORES, FLORIDA  
P & Z REORGANIZATION MEETING MINUTES  
April 22, 2014**

**CALL TO ORDER:**

The regular meeting was called to order at 7:01 p.m. by Chair Rick Ziegler who also led in the Pledge of Allegiance. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**AGENDA APPROVAL**

**MOTION AND VOTE:** Member Bennett moved to approve the meeting agenda, seconded by Member Culotta. The motion carried unanimously.

**INSTALLATION:**

- a. Swearing in of Planning & Zoning Members was performed by Town Attorney Abbey Jorandby who read the Oath of Office to the membership present at the meeting.
- b. Election of Chairman

**MOTION AND VOTE:** Member Debi Culotta moved to reappoint Rick Ziegler as Chairman. Member Barbara Bennett seconded the motion and the Motion passed unanimously.

- c. Election of Vice Chairman

**MOTION AND VOTE:** Member Barbara Bennett moved to reappoint Jason Prince as Chairman. Chairman Rick Ziegler seconded the motion and the Motion passed unanimously.

- d. Selection of DRC Member

**MOTION AND VOTE:** Member Barbara Bennett moved to appoint Janet Kortenhaus as the P & Z representative to the DRC. Chairman Rick Ziegler seconded the motion and the motion passed unanimously.

- e. Selection of Landscape Approval Member

**MOTION AND VOTE:** Member Barbara Bennett moved to appoint Dodi Glas as the "landscape approval member." Alternate Janet Kortenhaus seconded the motion and the motion passed unanimously.

**ANNUAL LEGAL UPDATE BY TOWN ATTORNEY:**

Town Attorney Abigail Jorandby went over several state and local procedures including the Florida Sunshine Law, receiving gifts as a Board Member, voting conflicts, and personal liability issues. Town Clerk also reminded the members of the information provided by Building Clerk Wendy Crabtree regarding processes on the Town's development projects.

**BOARD COMMENTS:**

There were none.


**PUBLIC COMMENTS:**

There were none.

**ADJOURNMENT:**

**MOTION:** Member Barbara Bennett moved to adjourn the Meeting at 7:23 pm.

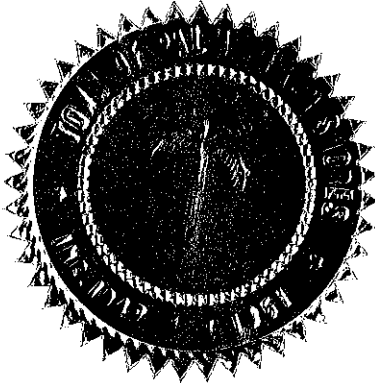
Approved this 27<sup>th</sup> day of May, 2014.

  
\_\_\_\_\_  
Rick Ziegler, Chairman

ATTEST:

  
\_\_\_\_\_  
Evyonne Browning, Town Clerk

(Seal)



Note: The full dialogue of the meeting was recorded. Anyone wishing to receive a copy of the recording may do so through the Town Clerk's office.