

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
March 21, 2016**

CALL TO ORDER:

Mayor Workman called the meeting to order at 7:06 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor John Workman, Vice Mayor Myra Koutzen, Commissioner Lisa Tropepe, Commissioner Rick Ziegler, and Commissioner Roby DeReuil. Also present were Town Attorney Keith Davis, Town Clerk Evyonne Browning, Police Chief Duncan Young, Interim Fire Chief Bob Thomas, and Public Works Director Alan Welch.

APPROVAL OF MEETING AGENDA

MOTION and VOTE: Commissioner Tropepe moved to approve the meeting agenda. Vice Mayor Koutzen seconded the motion, which passed unanimously.

CONSENT AGENDA

- a. Approval of February 22, 2016 Regular Meeting Minutes
- b. Approval of March 2, 2016 Special Called Meeting Minutes
- c. Approval of Special Event: SP16-1 Catamaran Race, May 18 and 19, 2016.

MOTION and VOTE: Vice Mayor Koutzen moved to approve the consent agenda. Commissioner DeReuil seconded the motion, which passed unanimously.

DEPARTMENT REPORTS

- a. Financial Report

MOTION and VOTE: Commissioner Ziegler moved to approve the financial report as presented. Vice Mayor Koutzen seconded the motion, which passed unanimously.

Staff Reports: Police Department; Fire Department; Public Works; Town Clerk; Town Attorney

COMMISSION REPORTS

Vice Mayor Koutzen, Commissioners Lisa Tropepe, Roby DeReuil, and Rick Ziegler put aside their commission reports to give honor and appreciation to Mayor John Workman for his 7 years of service to the town. Mayor Workman was presented with an inscribed crystal sailboat from the Town, and a reception followed the meeting in his honor.

PUBLIC COMMENTS

There were questions about undergrounding, a former “rap” sheet used by the Police Department, and Fire Department processes.

MISCELLANEOUS BUSINESS

a. Marriott’s request for temporary use of beach parking lot (Vice Mayor Koutzen)

MOTION and VOTE: Vice Mayor Koutzen moved to approve up to 10 spaces for Marriott’s staff use from 4/4/16 when the tennis court parking is unavailable due to the construction project. Commissioner Tropepe seconded the motion, which passed unanimously.

b. Undergrounding of Utilities (Mayor John Workman)

MOTION and VOTE: Commissioner DeReuil moved to allow the Mayor and staff to prepare a cover letter to be mailed to all property owners (not timeshares) with estimated costs, a timeline, questions and answers, and a response card to include 1 vote per property owner, excluding time shares, for a “yes” or “no” to spend the \$30,000 in order to get as much information as possible. Vice Mayor Koutzen seconded the motion, which passed unanimously.

ORDINANCES and RESOLUTIONS:

a. Ordinance O-2-16, Amend Chapter 58 – Signs (2nd reading)

MOTION and VOTE: Commissioner Tropepe moved to defer action on this item as recommended by the Town Attorney until such time as the LPA and Commission can hold a joint workshop to go through the suggested changes by the LPA. Commissioner Ziegler seconded the motion, which passed unanimously.

b. Ordinance O-3-16, Amend Chapter 82, Beach Regulations (1st reading)

MOTION and VOTE: Commissioner Tropepe moved to approve Ordinance O-3-16 for 1st reading. Vice Mayor Koutzen seconded the motion, which passed unanimously.

c. Resolution R-2-16, Budget Amendment #2

MOTION and VOTE: Commissioner Ziegler moved to approve Resolution R-2-16 as presented. Vice Mayor Koutzen seconded the motion, which passed unanimously.

ADJOURNMENT

MOTION: Vice Mayor Koutzen moved to adjourn the meeting at 9:00 pm.

Approved this 18th day of April, 2016.

Attest:


Evyonne Browning, Town Clerk


Myra Koutzen, Mayor

(Seal)

