

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
October 26, 2015**

CALL TO ORDER:

Mayor Workman called the meeting to order at 7:04 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor John Workman, Mayor Myra Koutzen, Commissioner Lisa Tropepe, Commissioner Tom Sullivan, and Commissioner Roby DeReuil. Also present were Town Manager Cindy Lindskoog, Town Attorney Keith Davis, Town Clerk Evyonne Browning, Police Chief Duncan Young, Fire Chief Randy Walker, and Public Works Director Alan Welch.

APPROVAL OF MEETING AGENDA

MOTION AND VOTE: Commissioner Tropepe moved to approve the Meeting Agenda. Vice Mayor Koutzen seconded the motion, which passed unanimously.

CONSENT AGENDA

- a. Approval of the September 15, 2015 Budget Hearing No. 1 Minutes
- b. Approval of the September 15, 2015 Regular Meeting Minutes
- c. Approval of the September 29, 2015 Final Budget Hearing Minutes
- d. Approval of the September 29, 2015 Special Called Meeting Minutes
- e. Approval of the October 5, 2015 Special Called Meeting Minutes
- f. Fleming Foundation Approval to expend funds
- g. Special Event Permit SP-15: Sailfish Marina Fishing Tournament (12/9 to 12/13/15)

Town Clerk Browning stated there were grammatical clarifications needed on the September 15, 2015 Budget Hearing, September 15, 2015 Regular Meeting, and the October 5 Special Called Minutes as suggested by Vice Mayor Koutzen. Corrected copies were provided to each of the Commissioners for their information.

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the Consent Agenda with the requested changes. Commissioner Tropepe seconded the motion, which passed unanimously.

DEPARTMENT REPORTS

- a. Financial Report

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the Financial Report as presented. Commissioner Sullivan seconded the motion, which passed unanimously.

Staff Reports: Police Department; Fire Department; Public Works; Town Manager; Town Clerk; Town Attorney.

COMMISSION REPORTS

Commissioner Tropepe wanted to thank everyone and especially John (Mayor), Myra (Vice Mayor) and Police Chief for being there with her immediately after hearing about her husband, Dan's, accident. She thanked everyone for their support in cards, emails, phone calls, food, flowers for her and her family. She is very, very grateful to everyone.

Mayor Workman, Vice Mayor Koutzen, Commissioner DeReuil, and Commissioner Sullivan did not have reports.

PUBLIC COMMENTS

Resident Frank McNeil commented about the police officer who is out on administrative leave since 2013.

Resident Chuck Howard had comments regarding the 14 police citations and asked if going forward the Chief can break them down as to purpose: stop signs, speeding, etc. He also commented about a report of another officer possibly having complaints and asked if they were founded or unfounded. The Police Chief stated they were unfounded.

Resident Elaine Sylvester asked about the golf cart. It was relayed by the Mayor that it has been ordered and will be delivered soon.

MISCELLANEOUS BUSINESS

- a. Town Manager search

MOTION AND VOTE: Vice Mayor Koutzen moved to have Kurt Bressner and his group from the Florida Senior Advisory Commission to prepare and handle the search process for the new Town Manager. Commissioner Tropepe seconded the motion, which passed unanimously.

- b. Service Provider Agreements

MOTION AND VOTE: Commissioner Tropepe moved to approve a 6 month extension to the Community Center Service Provider Agreements to give time to discuss them during the upcoming Community Center workshop. Vice Mayor Koutzen seconded the motion, which passed unanimously.

- c. Community Center Fire Sprinkler System Repair

MOTION AND VOTE: Vice Mayor Koutzen moved to approve contracting with Dilo Fire Sprinkler to perform the repairs to the fire sprinkler system in the amount of \$5,250. Commissioner Sullivan seconded the motion, which passed unanimously.

- d. Police Vehicle Replacement

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the purchase of 2 Interceptor Police Utility Vehicles in the amount of \$58,000.00 as presented by Police Chief Young. Commissioner Tropepe seconded the motion, which passed unanimously.

ORDINANCES and RESOLUTIONS:

a. Ordinance O-6-15: Updated Utility Tax

MOTION AND VOTE: Commissioner Tropepe moved to approve the 1st reading of Ordinance 0-6-15 which was ready title only by Town Attorney Davis. Vice Mayor Koutzen seconded the motion, which passed unanimously.

b. Resolution R-10-15: Appointment to fill unexpired term of Commissioner Sullivan

MOTION AND VOTE: Commissioner Sullivan moved to appoint Rick Ziegler to fill his unexpired term as stated in Resolution R-10-15. Commissioner Tropepe seconded the motion, which passed unanimously.

c. Resolution R-11-15: Appointment to fill P & Z Board

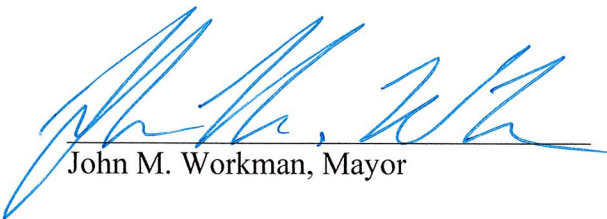
MOTION AND VOTE: Vice Mayor Koutzen moved to nominate Grace Sterrett as a full member of the Planning & Zoning Board until the end of this current board's term as stated in Section 1 of Resolution R-11-15 which was ready title only by Town Attorney Davis. It was further motioned to strike Section 2 from Resolution R-11-15. Commissioner Tropepe seconded the motion, which passed unanimously.

Mayor Workman acknowledged and thanked Commissioner Sullivan for his many years of service as a volunteer to the Town.

ADJOURNMENT

MOTION: Vice Mayor moved to adjourn the meeting at 8:41 pm.

Approved this 16th day of November, 2015.


John M. Workman, Mayor

Attest:


Evyonne Browning, Town Clerk

(Seal)