

TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
August 17, 2015

CALL TO ORDER:

Mayor Workman called the meeting to order at 7:04 p.m. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor John Workman, Vice Mayor Myra Koutzen, Commissioner Lisa Tropepe, and Commissioner Roby DeReuil. Commissioner Tom Sullivan arrived late at 7:18 pm. Also present were Town Manager Cindy Lindskoog, Town Attorney Keith Davis, and Town Clerk Evyonne Browning.

APPROVAL OF MEETING AGENDA

MOTION AND VOTE: Commissioner Tropepe moved to approve the Meeting Agenda. Vice Mayor Koutzen seconded the motion which passed unanimously by those present.

CONSENT AGENDA

- a. Approval of the July 20, 2015 Regular Meeting Minutes
- b. Communications antenna – Precision Contracting Services

MOTION AND VOTE: Vice Mayor moved to approve the Consent Agenda as presented. Commissioner DeReuil seconded the motion which passed unanimously by those present.

DEPARTMENT REPORTS

- a. Financial Report

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the Financial Report as presented. Commissioner Tropepe seconded the motion which passed unanimously by those present.

- b. Staff Reports: Police Department; Fire Department; Public Works; Town Manager; Town Clerk; Town Attorney

COMMISSION REPORTS

Vice Mayor Koutzen stated she attended the Florida League of Cities Conference in Orlando. She also attended the Town of Palm Beach's Undergrounding Task Force meeting: It will take 10 to 12 years to complete and the costs will be upwards of \$85,000,000.00. They had a person from Winter Park, FL, a financial representative, and an Engineer present at the meeting. They will be meeting the 1st Tuesday of every month.

Commissioner Tropepe gave an update on the Florida League of Cities Annual Conference in Orlando where she, Mayor Workman, and Vice Mayor Koutzen all attended. It was the 89th annual conference and it was extremely informative. There were break-out session and they each attended different ones and took away a lot of information. She commented that over 1700 bills were presented for consideration and only 208 were passed. She also learned there will be future legislation on vacation rentals.

Commissioners Sullivan and DeReuil had no reports.

PUBLIC COMMENTS

Resident Chuck Howard commented on the lack of detail in meeting minutes to capture items commented on. The Mayor responded that the Commission voted to use “Action Minutes” and we are no longer doing verbatim minutes. He also stated anyone is able to obtain a copy of the recordings if they want to hear all comments.

Mr. Howard commented on the use of “A frame” signs and he is opposed to them on an on-going basis; Updated costs on undergrounding from FPL. Commissioner Tropepe stated there is a bill being proposed that would make it mandatory to hard line all utilities, and if that happens, the full costs to do so would fall on the municipality. It did not pass this time, but it could come up again. Vice Mayor Koutzen also commented that this is the reason that Palm Beach is acting fast on getting their lines underground.

Mayor Workman suggested Mr. Howard use the open records request format for future documents he wishes to receive. The Mayor closed Public Comment at 7:40 pm

MISCELLANEOUS BUSINESS

a. Ocean Avenue Drainage Plan: Engineer Presentation

Note: Commissioner Tropepe stepped down from the dais due to voting conflict – A copy of her Form 8B – Memorandum of Voting Conflict for Public Officers is herewith attached and made a part of these minutes as Attachment “A.”

Discussion: Town Engineer stated the plans are complete for the project; we are replacing 24” pipes to 42” pipes. We will need to have an interlocal agreement with Riviera Beach to see if they need to do any repairs in conjunction with our work. We also need to have this agreement in order to move their lines in this process. It should not be a problem and he is confident we will get the agreement.

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the drainage plan as presented, to begin the bidding process, and requested the engineer to check one more time to make sure the starting point is at the correct location. Commissioner Sullivan seconded the motion which passed 4 in approval: Commissioners Sullivan and DeReuil and Mayor Workman and Vice Mayor Koutzen. Commissioner Tropepe recused herself from the vote due to a voting conflict.

Note: Commissioner Tropepe rejoined the Commission on the dais.

b. Police Chief Employment Agreement Renewal

MOTION AND VOTE: Commissioner DeReuil moved to approve the Police Chief’s Employment agreement renewal as presented. Vice Mayor Koutzen seconded the motion which passed unanimously.

ORDINANCES and RESOLUTIONS:

- a. Ordinance No. O-4-15 – Amending Chapter 48 – 2nd Reading
(Clarify language and regulation of Fishing to protect Swimmers at the Town’s Public Beach)

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the 2nd reading of Ordinance O-4-15 as presented. Commissioner Sullivan seconded the motion which passed unanimously.

- b. Ordinance No. O-5-15 – Utility Tax– 2nd Reading

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the 2nd reading of Ordinance O-5-15. Commissioner DeReuil seconded the motion which passed unanimously.

ADJOURNMENT

MOTION: Vice Mayor Koutzen moved to adjourn the meeting at 8:20 pm.

Approved this 15th day of September, 2015.



John M. Workman, Mayor

Attest:



Evyonne Browning, Town Clerk

(Seal)