

**TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
April 20, 2015**

CALL TO ORDER:

Mayor John Workman called the meeting to order at 7:07 p.m. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor John Workman, Vice Mayor Myra Koutzen, Commissioner Lisa Tropepe, Commissioner Roby DeReuil, and Commissioner Tom Sullivan. Also present were Town Manager Cindy Lindskoog, Town Attorney Keith Davis, and Town Clerk Evyonne Browning.

APPROVAL OF MEETING AGENDA

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the Meeting Agenda as printed. Commissioner Sullivan seconded the motion which passed unanimously.

CONSENT AGENDA

- a. Approval of the March 16, 2015 Regular Meeting Minutes
- b. Approval of the March 30, 2015 Reorganization Meeting Minutes
- c. Approval of the March 30, 2015 Special Called Meeting Minutes
- d. Resolution R-5-15 Appointment of Town Clerk
- e. Resolution R-6-15 Appointment of Town Treasurer

MOTION AND VOTE: Commissioner Sullivan moved to approve the Consent Agenda as stated. Commissioner DeReuil seconded the motion which passed unanimously.

DEPARTMENT REPORTS

- a. Financial Report and mid-year projections

MOTION AND VOTE: Vice Mayor Koutzen moved to approve the Financial Report as presented. Commissioner Sullivan seconded the motion which passed unanimously.

- b. Staff Reports: Police Department, Fire Department, Public Works, Town Manager, Town Clerk, and Town Attorney.

COMMISSION REPORTS

Vice Mayor Koutzen discussed the Port dredging project and stated they are moving forward with major dredging and annual dredging in December or January. She said the Beach clean-up day was successful and a lot of debris was gathered.

Commissioner Tropepe stated that she missed the last meeting because she was in Tallahassee attending the Legislative Actions Days. They were able to sit down with our representatives and they listened to all our concerns. Sober Homes passed, but the vacation rentals has died on the vine. The State says that any improvements made on ROW or Roadways will be the municipality's responsibility for the costs for all underground utilities. This stomps on home rule.

Commissioners DeReuil and Sullivan had no comments.

PUBLIC COMMENTS

1. Thanks was given to the Police Chief for his reports.
2. There was concern that 201 Inlet Way was becoming a group home. The Town Attorney responded this is not a group home, but an apartment. They are not violating transient use and the number of individuals residing in the apartments will not exceed our code limits.

MISCELLANEOUS BUSINESS

a. Engineering Services

1. Ocean Avenue Drainage

Note: Commissioner Tropepe recused herself from item 7.a.1 and submitted Form 8B "Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers" stating "Perception" as the reason for the conflict due to her firm, Engenuity Group, Inc., from time to time consults with the Town Engineer on other projects.

(Form 8B is herewith attached as "Attachment A" and is a part of these minutes).

MOTION AND VOTE: Vice Mayor Koutzen moved to accept the \$8,930 Engineering Fee with Florida Technical Consultants to draw up the plans for Phase I of the Ocean Avenue Drainage project. Commissioner DeReuil seconded the motion which passed unanimously by those voting.

2. Town wide drainage considerations (P & Z, DRC)

Note: Commissioner Tropepe recused herself from item 7.a.2 and submitted Form 8B "Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers" stating "Perception" as the reason for the conflict due to her firm, Engenuity Group, Inc., from time to time consults with the Town Engineer on other projects.

(Form 8B is herewith attached as "Attachment B" and is a part of these minutes).

MOTION AND VOTE: Vice Mayor Koutzen moved to approve up to \$5,000 for the DRC and Planning & Zoning Board to utilize the Town Engineers for the DRC's review process of plans on new projects for drainage issues, and to assist the P & Z to look for options on a Town-wide process for water retention on individual properties. Commissioner DeReuil seconded the motion which passed unanimously by those voting.

b. Special Event Permit SP15-3 (Catamaran Race) 5/14/15

MOTION AND VOTE: Commissioner DeReuil moved to approve Special Permit SP15-3 and to waive the \$150 late fee. Commissioner Sullivan seconded the motion which passed unanimously (Commissioner Tropepe voted from her seat in the audience).

c. Traffic Calming

Note: Commissioner Tropepe recused herself from item 7.b.c and submitted Form 8B "Memorandum of Voting Conflict for County, Municipal, and other Local Public Officers" stating "Perception" as the reason for the conflict due to her firm, Engenuity Group, Inc., from time to time consults with the Town Engineer on other projects.
(Form 8B is herewith attached as "Attachment C" and is a part of these minutes).

MOTION AND VOTE: Commissioner DeReuil moved to remove the north and south bound stop signs on Lake Drive at Blossom at the recommendation of Police Chief Young. He further moved to not install the recommended speed hump/cushions at the 100 block of Lake Drive until funding is available to acquire this type of device for the Town. Vice Mayor Koutzen seconded the motion which passed unanimously by those voting.

Note: Commissioner Tropepe resumed her place on the dais.

d. EMS Update: No Action was taken on this item. The Town Manager and Fire Chief will bring further information on the negotiations with Riviera Beach at the May Commission Meeting.

ORDINANCES and RESOLUTIONS:

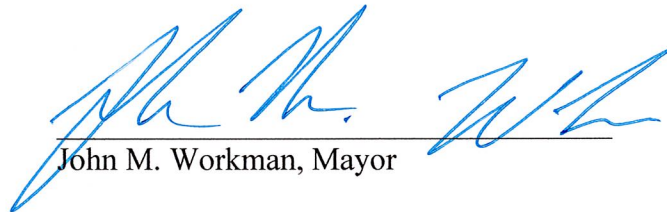
a. **Ordinance No. O-3-15** (1st Reading)
Amending Chapter 22, Elections

MOTION AND VOTE: Commissioner Tropepe moved to approve the 1st reading of Ordinance O-3-15 as read "title only" by the Town Attorney. Vice Mayor Koutzen seconded the motion which passed unanimously.

ADJOURNMENT

Commissioner Tropepe moved to adjourn the meeting at 9:32 pm.

Approved this 18th day of May, 2015.



John M. Workman, Mayor

Attest:



Evyonne Browning, Town Clerk

(Seal)