

BUILDING PERMIT APPLICATION
TOWN OF PALM BEACH SHORES
(561) 844-3457

PROPERTY OWNER INFORMATION

Owner Name _____

Owner Address _____

Phone (O) _____

Phone (H) _____

SINGLE FAMILY ___ MULTI-FAMILY ___ # UNITS ___

TYPE OF IMPROVEMENT

- | | |
|-------------------------------------------------|-------------------------------------|
| <input type="checkbox"/> New Sq. Ft. _____ | <input type="checkbox"/> Building |
| <input type="checkbox"/> Addition Sq. Ft. _____ | <input type="checkbox"/> Electrical |
| <input type="checkbox"/> Alteration | <input type="checkbox"/> Gas |
| <input type="checkbox"/> Repair | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Installation | <input type="checkbox"/> Mechanical |
| <input type="checkbox"/> Change/Cont. | <input type="checkbox"/> Roofing |
| <input type="checkbox"/> Pool/Spa | <input type="checkbox"/> Driveway |
| <input type="checkbox"/> Other _____ | |

Valuation of Job: \$ _____

Does this include value of subcontractor's work?
Yes No

CONTRACTOR INFORMATION

Qualifier _____

Company Name _____

Company Address _____

Phone (O) _____

County/State License # _____

Town License # _____

Contractor Email: _____

LOCATION INFORMATION

Address _____

PCN _____

Zoning Designation _____

Lot # _____ Flood Zone _____

Base Flood Elevation _____

Paid – Receipt # _____

Permit Fee \$ _____

DESCRIPTION OF WORK

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in the jurisdiction. I understand that separate permits must be acquired for ELECTRICAL WORK, PLUMBING, SIGNS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, ROOFING, AIR CONDITIONING, ETC. **WASTE MANAGEMENT DUMPSTER ONLY**

I further acknowledge the following:

- Issuance of a permit may be subject to conditions and is subject to time limitations.
- Issuance of a permit is not authorization to violate public or private restrictions.
- Failure to comply with applicable construction regulations may result in the withholding of future permits.

OWNER’S AFFIDAVIT: I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH ALL APPLICABLE LAWS REGULATING CONSTRUCTION AND ZONING.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature: _____

Owner or Agent

(If agent is signing, then original, notarized agency letter signed by owner must be attached)

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was sworn (or affirmed) before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced a Florida driver's license as identification.

(Seal)

Notary Public, State of Florida

Signature: _____

Contractor

STATE OF FLORIDA
COUNTY OF PALM BEACH

The foregoing instrument was sworn (or affirmed) before me this _____ day of _____, 20____, by _____, who is personally known to me or who has produced a Florida driver's license as identification.

(Seal)

Notary Public, State of Florida

BUILDING OFFICIAL’S COMMENTS:	
APPROVAL _____	DATE _____
Building Official	