

**PLANNING AND ZONING BOARD
REGULAR MEETING MINUTES
February 27, 2018**

CALL TO ORDER

The regular meeting was called to order at 6:39 p.m. by Chairman Janet Kortenhaus. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404. Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, Vice Chairman Grace Sterrett, Member Nina Lammert, Member Mary Stanton, Alternate Joan Bancroft, and Alternate Rick Ziegler. Zoning Official Josh Nichols, Town Engineer Rob Rennebaum, Building Official Jim Parker, and Town Attorney Mitty Barnard were also present.

APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION AND VOTE: Vice Chairman Sterrett moved to approve the Meeting Agenda as printed. Member Rick Ziegler seconded the motion, which passed unanimously by those present.

CONSENT AGENDA

Approval of the January 23, 2018 Meeting Minutes.

MOTION AND VOTE: Vice Chairman Sterrett moved to approve the Consent Agenda as printed. Member Rick Ziegler seconded the motion, which passed unanimously by those present.

MISCELLANEOUS BUSINESS

Town Clerk Browning performed the swearing in of Rick Ziegler as a full member of the Board as approved by the Town Commission at the January 22, 2018 Commission Meeting.

ACTION ITEMS

- a. **SPR18-1/AAR18-1**, Joseph and Brenda Battaglia, owners of 230 Blossom Lane, requests a remodel to their residence with interior wall (nonstructural) demo, new kitchen cabinets, new 295 square foot master bathroom addition, replace slider door and windows with impact resistant door and windows, and new electrical panel.

MOTION: Vice Chairman Sterrett moved to approve **SPR18-1 and AAR18-1**, the application for Site Plan and Architectural Review with reference to the above-described property within the Town of Palm Beach Shores, Palm Beach County, Florida, to permit the following:

Remodel to their residence with interior wall (nonstructural) demolition, new kitchen cabinets, new 295 square foot master bathroom addition, replace slider door and windows with impact resistant door and windows, and new electrical panel; as depicted and described on *Exhibit A* attached hereto and made a part hereof with the following conditions:

1. The Applicant shall ensure that shrubs adequately screen the air conditioning equipment to meet the requirements of Section 78-77.1 of the Town Code.

SECOND AND VOTE: Member Stanton seconded the motion, which passed unanimously.

- b. **SPR18-2/AAR18-2**, Leslie Divoll and Kres Mihelich, owners of 232 Sandal Lane requests a Patio Cover accessory building be added in the rear of the property.

MOTION: Vice Chairman Sterrett moved to approve **SPR18-2 and AAR18-**, The application for Architectural and Aesthetic Review with reference to the above-described property within the Town of Palm Beach Shores, Palm Beach County, Florida, to permit the following:

Install a patio cover accessory building in the rear of the property; as depicted and described on *Exhibit A* attached hereto and made a part hereof.

SECOND AND VOTE: Member Ziegler seconded the motion, which passed unanimously.

5. **PUBLIC COMMENT**

6. **STAFF REPORTS**

Town Engineer Rob Rennebaum opened the discussion on projects which affect additions to impervious areas to any property should trigger a run-off review. If the Building Official sees properties where impervious areas are affected, he should contact the Town Engineer for him to review. He further stated we need to decide on a percentage of impervious which will prompt a project to go to DRC.

The Town Engineer and Building Official will come up with language and send to the Town Clerk, Zoning Official, and Attorney for review.

7. **ADJOURNMENT:** Chairman Kortenhaus adjourned the meeting at 7:23 pm.

APPROVED THIS 27th day of March, 2018.

ATTEST:

Evyonne Browning, Town Clerk


Janet Kortenhaus, Chairman