

**PLANNING AND ZONING BOARD
REGULAR MEETING MINUTES
February 26, 2019**

1. CALL TO ORDER

The regular meeting was called to order at 6:30 p.m. by Chairman Janet Kortenhaus. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Browning called the roll and those present were Chairman Janet Kortenhaus, Vice Chairman Rick Ziegler, Member Nina Lammert, Member Mary Stanton, Member Jerald Cohn. Alternates Joan Bancroft Grody and Debi Culotta were not present. The Clerk stated there was a quorum present.

2. APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Member Nina Lammert moved to approve the meeting agenda.

SECOND AND VOTE: Vice Chairman Rick Ziegler seconded the motion, which passed unanimously.

3. CONSENT AGENDA

- a. Approval of the January 22, 2019 Regular Meeting Minutes.

MOTION: Member Mary Stanton moved to approve the meeting agenda.

SECOND AND VOTE: Member Nina Lammert seconded the motion, which passed unanimously.

4. ACTION ITEMS

- a. **SPR18-25/AAR18-25**, Benco Home Investments, Owner of 339 Sandal Lane, requests Site Plan Review and Architectural and Aesthetic Review for the construction of a one-story, 2,508 square foot single-family home with 2-car garage and new landscaping on a currently cleared lot.

The Applicants provided an overview of their request. Staff provided additional comments on the application. Board comments and questions ensued.

MOTION: Member Mary Stanton moved to approve the Site Plan Review and the Architectural and Aesthetic Review to allow for the construction of a one-story, 2,508 square foot single-family home with 2-car garage and new landscaping on a currently cleared lot.

SECOND AND VOTE: Member Nina Lammert seconded the motion, which passed unanimously.

- a. **SPR18-22**, Kristopher Lynn, Owner of 131 Claremont Lane, and Sunsational Pools and Spas, Applicant request a Site Plan Review to install a new pool with travertine deck.

The Applicant provided an overview of their request. Staff provided additional comments on the application. Town Engineer Rennebaum stated the swale needs to be sodded and a note added on the drainage plan that all water will be held on site. Building Official Massaro stated they also need to provide a letter from the adjoining neighbors giving them permission to use their 6' fence as a barrier. Board comments and questions ensued.

MOTION: Member Mary Stanton moved to approve the Site Plan Review to install a new pool with travertine deck.

SECOND AND VOTE: Member Jerry Cohn seconded the motion, which passed unanimously.

5. MISCELLANEOUS BUSINESS

There was none.

6. PUBLIC COMMENT

There were no public comments

7. STAFF REPORTS

1. Building Official Sal Massaro provided a timeline on current building projects.
2. Zoning Official Josh Nichols gave an update on the discussion he had with the Commission at their February 25, 2019 regular meeting regarding FEMA heights and possible code amendments to be drafted for LPA review at a future meeting.

8. ADJOURNMENT

Vice Chairman Ziegler moved to adjourn the meeting. Member Lammert seconded the motion and the meeting was adjourned at 6:58 pm.

APPROVED THIS 26th day of March 2019

ATTEST:


Evyonne Browning, Town Clerk


Chairman

(Seal)